



You must hand in these documents with your application for a residence permit (Immigration Act section 42)

Checklist for family immigration for children who have parents in Noway

The applicant is a citizen of : **India**

Name:

DUF number/date of birth:

How to use the checklist

Underneath is a list of the documents you need to submit when you apply for family immigration. Some of the documents you the applicant have to get and others the reference person need to get.

- Print the list.
- Mark every submitted document in the check list
- Fill out the questionnaire at the bottom of the list and sign the last page.
- You as the applicant should then submit this checklist, the questionnaire and copies of all the relevant documents at the local police station or a Foreign Service Mission. You must also bring the original documents.

On this page, we use the words '**reference person**' and '**applicant**'

- **The reference person** = the family member living in Norway.
- **The applicant** = the person who wants to move to Norway or continue living here and who needs a residence permit

Application documents (must be handed in by all applicants)

- signed cover letter from the Application portal (or application form)

The cover letter is the attachment you received via e-mail when you registered your application online. Please print it and bring it with you. If it was not possible for you to apply online, please bring a filled-out application form. (www.udi.no/en/forms)

- two new/recent passport size photos with white background
- UDI's checklist, filled out and signed (this list)

Identity documents for the applicant (must be handed in by all applicants)

- passport – copy of all used pages
- birth certificate
- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

Family documents (must be handed in by all applicants)

- copy of the reference person's passport – all used pages

If only one of the parents live or will be living in Norway

- documentation from an official authority stating who has parental responsibility for the child

As a main rule, the other parent must meet at the embassy in person, show their ID and sign the application. An alternative is to hand in a written consent which is signed by the other parent and confirmed by a Notarius Publicus or other relevant authority

- if the parents have joint parental responsibility: A consent to the application from the other parent

The main rule is that the other parent must appear in person at the Foreign Service mission with proof of his/her identity and sign the application. Alternatively, a written consent signed by the other parent and confirmed by a Notary Public or other corresponding official body may be handed in. A copy of the parent's ID must be handed in together with the consent.

- if the other parent is deceased: A death certificate

- a statement regarding the applicant's situation of care in country of residence with information about who is the applicant's current care provider, attached with a copy of the care providers proof of identity

- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

If the child is adopted

- documentation on adoption from relevant the authorities in the child's country of origin

- if the child is adopted after the reference person settled in Norway: Approval of the adoption from Norwegian Directorate for Children, Youth and Family Affairs in Norway

- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

Documentation of the income of the reference person (please choose the category which is relevant for the reference person)

You must document that the reference person have an income of at least NOK 251 856 per year pre-tax and have earned at least NOK 251 856 in 2014 pre-tax (or NOK 246 136 in 2013 pre-tax) .

Financial guarantee from the reference person's spouse or cohabitant

As a general rule the reference person in Norway must meet the income requirement. If the reference person does not have sufficient income, the reference person's spouse or cohabitant may fulfill the requirement instead.

In such cases the reference person's spouse or cohabitant must be able to document that he or she meets the income requirement.

The spouse or cohabitant must also fill in the [Guarantee form for residence, pdf, 658 kb](#) to confirm that he or she will support the applicant.

You must submit the documentation and this guarantee form with the application.

Documents you must hand in if the sponsor works

- contract of employment or a confirmation from the employer. In the contract/confirmation it must be clear how long the employment will last and the scope(full time or part-time) of the employment. If your work is temporary, you should enclose a confirmation from your employer if it is possible to prolong your contract.
- the three most recent payslips
- the latest tax settlement notice
- if the sponsor has been a student at the university or university college level, please enclose documentation of the sponsor having accumulated at least 60 credits (or the equivalent) in the year of the latest tax settlement notice. If the sponsor has been a vocational tertiary student (i.e. student above secondary/high school), please enclose a written confirmation that the education was completed within the prescribed time in the year of the latest tax settlement notice.

- if the reference person has completed their national military service in the year of the previous tax settlement notice, please hand in documentation which shows this.
- if the reference person had an income below NOK 300 000 before tax the last fiscal year, the reference person must submit a written statement from NAV as to whether he or she has received social benefits in the last 12 months.
- if the sponsor had an income above NOK 300 000 before tax the last fiscal year: Confirmation that you have not received social security benefits or qualification benefits (work assessment allowance) from the Norwegian Labour and Welfare Organisation (Nav)

[Confirmation that you have not received social security benefits or qualification benefits \(work assessment allowance\) from the Norwegian Labour and Welfare Organisation \(Nav\), pdf, 538 kB](#)

(www.udi.no/en/forms)

- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

Documents you must hand in if the reference person receives benefits from NAV

- decision from NAV which includes information regarding the size and duration of the benefit
- the three most recent payslips from NAV
- the latest tax settlement notice
- if the sponsor has been a student at the university or university college level, please enclose documentation of the sponsor having accumulated at least 60 credits (or the equivalent) in the year of the latest tax settlement notice. If the sponsor has been a vocational tertiary student (i.e. student above secondary/high school), please enclose a written confirmation that the education was completed within the prescribed time in the year of the latest tax settlement notice.
- if the reference person had an income below NOK 300 000 before tax the last fiscal year, the reference person must submit a written statement from NAV as to whether he or she has received social benefits in the last 12 months.
- if the sponsor had an income above NOK 300 000 before tax the last fiscal year: Confirmation that you have not received social security benefits or qualification benefits (work assessment allowance) from the Norwegian Labour and Welfare Organisation (Nav)

[Confirmation that you have not received social security benefits or qualification benefits \(work assessment allowance\) from the Norwegian Labour and Welfare Organisation \(Nav\), pdf, 538 kB](#)

(www.udi.no/en/forms)

- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

Documents you must hand in if the reference person is self-employed

- a confirmation that your firm is properly registered in Norway
- a confirmation from your accountant that shows your monthly salary in the last three months
- the latest tax settlement notice
- tax assessment notice with all the necessary supporting documents (income statement etc.)
- if the sponsor has been a student at the university or university college level, please enclose documentation of the sponsor having accumulated at least 60 credits (or the equivalent) in the year of the latest tax settlement notice. If the sponsor has been a vocational tertiary student (i.e. student above secondary/high school), please enclose a written confirmation that the education was completed within the prescribed time in the year of the latest tax settlement notice.
- if the reference person has completed their national military service in the year of the previous tax settlement notice, please hand in documentation which shows this.
- if the reference person had an income below NOK 300 000 before tax the last fiscal year, the reference person must submit a written statement from NAV as to whether he or she has received social benefits in the last 12 months.
- if the sponsor had an income above NOK 300 000 before tax the last fiscal year: Confirmation that you have not received social security benefits or qualification benefits (work assessment allowance) from the Norwegian Labour and Welfare Organisation (Nav)

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- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

Documents you must hand in if they apply to the reference person's current situation

- documentation on fixed periodic income, such as insurance payments, private pension schemes or rental income
- confirmation of participation in the introduction programme
- decision regarding loans and/or grants received in connection with studies. It should be documented which period is covered by the payments (the entire school year or parts thereof).
- documentation on income abroad if the reference person is a Norwegian citizen, a citizen of one of the Nordic countries, or holds a permanent residence permit (settlement permit) in Norway and has worked abroad

The reference person must have earned at least NOK 251 856 in 2014 pre-tax (or NOK 246 136 in 2013 pre-tax) .

- if relevant, a written explanation as to why you cannot present one or more of the documents mentioned above

You must present the original documents when you apply

You must show your passport and all documents in their original form at the Foreign Service Mission or the police station.

Original, official documents from your home country must be certified by a judicial authority

This can happen in two ways depending on which country you are from. Either you get an apostille stamp or you get the documents legalized. Check with your embassy or at www.udi.no/apostille.

If you are unsure of which rule applies to you, please contact the Norwegian embassy or consulate in the country where you will submit your application.

Please bring certified copies of the original documents and translations

The copies must be certified either by a proper authority or a notary public. Documents in languages other than Norwegian, English, German or French must be translated into Norwegian or English by an authorised/certified translator. It must be stated on the translation who translated the document and when.

Application questionnaire to be filled out by the applicant (if the applicant is not able to fill out the questionnaire, the reference person in Norway can do it instead)

The UDI will consider the answers you provide underneath when we process your application. It is therefore important that your answers are as accurate as possible.

Information about you

1. Address (present and previous):

2. Education:

3. Work:

4. Where and with whom do you live now? How long have you been living there?

5. Where do your parents or your other parent live?

6. Are you married/engaged/divorced? If yes, please list name, age, place of birth and place of residence of spouse

7. Do you have any children? If yes, please list name, age, place of birth and place of residence of the children

Information about you and the reference person (the person living in Norway)

8. When did you and the reference person last see each other?

9. How and how often do you and the reference person keep in touch?

10. Will you live together in Norway?

Information about your grandparents and siblings (please use another sheet for writing down this information)

11. Names:

12. Address (present and previous)

Date/place:

Signature: